



June 17, 2013

Dear Sirs/Madams,

CPD Talk: Standard Working Hours
標準工時

The Council of Hong Kong Professional Associations (COPA) is organising a CPD talk on the above topic. You and members of your institution are cordially invited to attend it. Details of the talk are as follows:

- Date:** July 06, 2013 (Saturday)
Time: 10:00 a.m. – 12:00 p.m.
Venue: Multifunction Room, Hong Kong College of Technology (Homantin Campus), 14 Princess Margaret Road, Homantin, Kowloon, Hong Kong.
- Speaker:** Ms Julita Leung, F.I.H.R.M
Chair-person, Minimum Wage and Standard Work Hours Taskforce
Hong Kong Institute of Human Resource Management
(For the biography of Ms Julita Leung, please refer to the appendix)
- Contents:**
- Examining standard working hours from HR perspective
 - Global experiences of working hours
 - The importance of social dialogue to balancing workers' needs and business requirements
 - The need of bringing good HR practices and CSR together
 - The need for companies to promote better work-life balance strategically
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- Language:** Cantonese (supplemented with English)
Admission: Free (registration required)
CPD Hours: Two hours

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We would appreciate it if you and members of your institution could fill in and return the attached reply slip on or before July 01, 2013 for registration. Should you have any queries, please feel free to contact Ms. Teresa Song at 2270 5603.

Yours faithfully,

Dr. Lobo Fung
Chairman, Professional Activities Committee

Appendix

Ms Julita Leung, F.I.H.R.M

Chair-person, Minimum Wage and Standard Work Hours Taskforce
Hong Kong Institute of Human Resource Management

Educated in the United States, Ms Julita Leung has extensive corporate and field HR experience in multinational firms in IT and retail. Currently, Julita is the chair-person of Hong Kong Institute of Human Resource Management's Minimum Wage and Standard Work Hours Taskforce. Prior to that she was the HR Director of Dairy Farm's North Asia Region and the HR Director of Sun Microsystems Inc's North Asia Region. Julita has played an active role in strategic HR initiatives to drive business growth, particularly in talent management, succession planning, leadership development, change management and organisation transformation and development. Julita's work experience covers Asia Pacific, North America, Eastern Europe and the Middle East.

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